

JA BizTown® Jobs Staffing Model

Directions: Use the Staffing Model chart below to determine which positions to fill in each business. Each position interacts with one another during the simulation so it is important to not deviate from the model.

To use the chart, locate the column that matches or is LOWER than your total student number (i.e. if you have 102 students, you will use the 95 student column). Fill these positions first. To find additional jobs for any remaining students, use the column to the right (i.e. 105) to determine available student positions. For share-a- day schools, please refer to the special staffing model sent by JA staff. For further guidance/questions, please call or email JA Staff. We can also assist with advice for placing students with special needs of any kind.

Once you determine the positions to assign to each business and position, refer to the Student Job Assignment Form (JA BizTown Jobs tab, page 7) to assign student names. **It is strongly suggested that you send the completed form to JA prior to informing students of their jobs so we can provide feedback and corrections, if necessary.**

Total Student Number							Business Name and Position	Salary	Range of Students	Assigned School
72	82	95	105	115	120	140				
							Bank		8 minimum 13 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
1	1	1	1	1	1	2	File Clerk	\$8.00		
1	1	1	2	2	2	2	Personal Banker	\$8.00		
1	1	1	1	2	2	2	Security Officer	\$8.00		
3	3	3	3	4	4	5	Teller	\$8.00		
							Boat Dealership		5 minimum 9 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
0	0	0	0	1	1	1	Boat Safety Instructor	\$8.00		
1	1	1	1	2	2	3	Marketing Director	\$8.00		
1	1	1	1	1	1	2	Sales Manager	\$8.00		
0	1	1	1	1	1	1	Service Technician	\$8.00		

							Box Manufacturing		4 minimum 9 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
1	1	2	2	2	3	4	Assembler	\$8.00		
0	1	1	1	1	1	1	Quality Control Manager	\$8.00		
1	1	1	1	1	1	2	Shipping Manager	\$8.00		
Total Student Number							Business Name and Position	Salary	Range of Students	
72	82	95	105	115	120	140				
							City Hall		7 minimum 11 maximum	
1	1	1	1	1	1	1	Mayor (CEO)	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
1	2	2	2	2	2	2	Ad Executive	\$8.00		
1	1	1	1	1	1	1	Attorney	\$8.00		
1	1	1	2	2	2	2	DJ	\$8.00		
1	1	1	1	1	1	2	IRS Agent	\$8.00		
1	1	2	2	2	2	2	Election Officer	\$8.00		
							Community Foundation		4 minimum 11 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
0	1	1	1	1	1	2	Career Counselor	\$8.00		
1	1	1	1	2	2	2	Development Director	\$8.00		
1	1	1	1	1	1	2	Marketing Director	\$8.00		
0	0	0	1	1	1	1	Newsletter Editor	\$8.00		
0	1	1	1	1	1	2	Photographer	\$8.00		
							Component Manufacturing		6 minimum 10 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
1	1	1	1	1	2	2	Advanced Manufacturing Operator	\$8.00		
1	1	1	1	1	2	2	Industrial Sewer	\$8.00		
1	1	1	1	2	2	2	Industrial Welder	\$8.00		
1	1	1	1	1	1	2	Lippert Cares Executive	\$8.00		

							Healthcare		6 minimum 11 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
1	1	2	2	2	2	2	Doctor	\$8.00		
0	0	1	1	1	1	1	Mental Health Professional	\$8.00		
1	1	1	1	2	2	2	Nurse	\$8.00		
1	1	2	2	2	2	2	Patient Registrar	\$8.00		
1	1	1	1	1	1	2	Pharmacist	\$8.00		
Total Student Number							Business Name and Position	Salary	Range of Students	
72	82	95	105	115	120	140				
							Money Transfer Business		5 minimum 8 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
2	2	2	3	3	3	3	Cashier	\$8.00		
1	1	1	2	2	2	3	Marketing Director	\$8.00		
							Professional Office		6 minimum 10 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
1	1	1	1	1	1	1	Administrative Assistant	\$8.00		
1	1	2	2	2	2	2	CPA	\$8.00		
1	1	1	1	2	2	2	Insurance Agent	\$8.00		
1	1	2	2	2	2	3	Financial Advisor	\$8.00		
							Realty Office		4 minimum 9 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
1	1	1	1	1	1	1	Commercial Leasing Agent	\$8.00		
0	0	1	1	1	1	1	Design Specialist	\$8.00		
0	0	1	1	1	2	2	Property Appraiser	\$8.00		
1	1	2	2	3	3	3	Real Estate Agent	\$8.00		
							Restaurant		5 minimum 13 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		

1	1	1	1	1	1	1	CFO	\$8.50		
0	1	1	2	2	2	2	Beverage Manager	\$8.00		
1	2	2	2	2	2	3	Cashier	\$8.50		
1	1	2	2	1	2	3	Floor Manager	\$8.00		
1	1	2	2	2	2	2	Food Manager	\$8.00		
0	0	0	0	1	1	1	Health Inspector	\$8.00		
							RV Manufacturing		5 minimum 9 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
0	1	1	1	1	1	1	Marketing Director	\$8.50		
1	1	1	1	1	1	1	Plant Manager	\$8.50		
1	1	1	1	1	1	2	Purchasing Manager	\$8.00		
1	1	1	2	2	2	3	Team Leader	\$8.00		
Total Student Number							Business Name and Position	Salary	Range of Students	
72	82	95	105	115	120	140				
							Supply Center		4 minimum 9 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
0	0	1	1	1	1	1	Continuous Improvement Manager	\$8.00		
0	0	0	0	0	0	2	Custodian	\$8.00		
0	1	1	1	1	1	1	Customer Success Associate	\$8.00		
1	1	1	2	2	2	2	Delivery & Logistics Associate	\$8.00		
1	1	1	2	2	2	2	Order Selector	\$8.00		
							Utility Company		4 minimum 7 maximum	
1	1	1	1	1	1	1	CEO	\$9.00		
1	1	1	1	1	1	1	CFO	\$8.50		
1	1	1	2	2	2	2	Customer Service Representative	\$8.00		
1	1	1	1	1	1	1	Energy Advisor	\$8.00		
0	1	1	1	2	2	2	Safety Specialist	\$8.00		
72	82	95	105	115	120	140				

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